



# Special Education Overview

Fall Staff Development  
08/25/16

# Special Education/Pupil Services District Staff

**Jill Mason - Interim Director of Pupil Services**

**X1308**

**Lalisha Olson– Pupil Services Coordinator**

**X 6161**

**Monika Buggy - Pupil Services Secretary**

**X1309**

**JoAnn Healy - Special Education Secretary**

**X1310**



# Introductions

**Name**

**Position**

**1 thing you are looking forward to this school year**



# Role Assignment of Team Members

Team Member	Role Assignment
Parents	View Only
Student	View Only
Regular Ed Teacher, Transport, School Counselors	Read Only
Principals	Advisor
Related Services Staff: OT, PT, AT, SLP, DHH, Audiology, Nurses, SDPE, APE	Service Provider
Case Manager	Case Manager
School Psychologist	Case Manager

# IEP Review

Send completed IEP to School Psychologist for review

School Psychologist Reviews IEP

Send email to Jill/JoAnn when ready for final review. Please include in email:

Student Name:

Grade Level:

Educational Env Code:

Primary Disability:

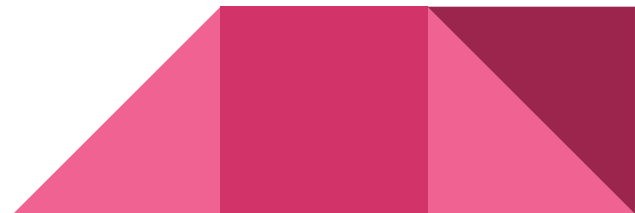
Secondary Disability:

IEP Due Date:

EVAL Due Date:

Related Services:

Case Manager Names



# IEP Review (cont'd)

- IEP Information Sheet is no longer required (email info replaces this)
- JoAnn will print final copies of IEP for district file, parents, agencies (if applicable)
  - This includes any uploaded forms (PTP, BIP, ESY)
- Case manager will send the following forms to JoAnn:
  - Invitation
  - Any forms that have a parent or adult student signature (Initial placement, Medicaid consent)



# Procedural Compliance Reminders

Date of the placement determination: 03/24/2015

Date parent provided with notice of placement: 03/24/2015

*\* If parents are provided a copy of the “draft” IEP at the meeting, you can keep these two dates the same. Under the section, “List other options considered...” please place this statement: Parents were offered draft IEP at the meeting.*

Date of the placement determination: **09/05/16**

Date parent provided with notice of placement: **09/05/16**

Implementation Date: **09/10/16**

*\*If an IEP draft was not provided at the meeting, please add a few days to the date (parent provided with notice) so we can mail it all home . Intent is to allow parents to review the IEP and ask questions before plan is implemented. The Implementation date then would need to be after that (parent provided notice) date. Here is an example.*

Date of the placement determination: **09/05/16**

Date parent provided with notice of placement: **09/10/16**

Implementation Date: **09/15/16**

**\*Date parent provided with notice of placement should never be on the same day as implementation date.**

# Results Driven Accountability (RDA)

[What does RDA Mean?](#)

[RDA FAQs](#)

[Highlights of RDA forms](#)

Next Steps

